

MIDDLESEX UNIVERSITY COLLABORATIVE STUDENTS' ENTITLEMENTS

UK Validated Programmes

I would like to wish you a warm welcome to your programme, delivered in collaboration with Middlesex University.

Middlesex University works in collaboration with your institution to ensure your programme of study is of an academic standard and quality which meets the requirements of the national Quality Assurance Agency (QAA) and has therefore been validated as a formal qualification of Middlesex University.

The University works in partnership with a wide range of institutions globally. More information can be found on the University web pages: <http://www.mdx.ac.uk/>

As a student on a Middlesex University validated programme, you are studying for a qualification that is designed, taught and assessed by your College/Institution (our 'Partner' Institution) but which is validated as a Middlesex University qualification. This collaboration is formalised in a Memorandum of Co-operation which sets out all of the programme's academic and administrative arrangements and which is held on record.

Your main source of guidance will be from your programme team or the administrative staff within your institution who will already have established student support services to help you. In addition, both your Institution and the University have each appointed a Link Tutor to ensure the smooth running of your programme of study and clear and effective communication between our two institutions. Your Institution will be able to identify these members of staff to you.

The University Link Tutor will visit your institution during the year, either in person or virtually, usually the visit is aligned to the Programme Voice Group (or equivalent) to which students are invited to discuss the running of the programme.

In the following pages you will find useful information outlining the range of entitlements open to you as a student on a collaborative programme with Middlesex University.

I wish you success for the forthcoming academic year and for your studies.

Gurdip Binning
Director of International Recruitment and Academic Partnerships
Middlesex University
September 2023

Student Identity

You are a student member of Middlesex University. The regulations governing student membership can be found in our formal document *University Regulations*.

Your identity card is issued by your Institution and is entitled to say “This student is studying for [NAME OF PROGRAMME] leading to a qualification of Middlesex University”. You will not receive a Middlesex University student ID card.

Access to Middlesex University Resources

Library	<p>Your home Institution will provide you with library resources. You do not have access to Middlesex University’s library or its resources, unless a separate agreement has been made by your home institution.</p> <p>Students do not have access to the SCONUL Access scheme via Middlesex University.</p> <p>More information about the library resources available to you can be found in your Programme Handbook.</p>
Sports Facilities	<p>UK students can access all of the University’s sports facilities, including a modern fitness centre with group exercise programme, a real tennis court, outdoor multi-use games areas and 3G AstroTurf pitches, and a sports ground at Worlds End Lane in Winchmore Hill. More information, including fees and subscription rates, can be found at https://www.mdx.ac.uk/student-life/sport-and-fitness or by calling +44 (0) 20 8411 6343</p>
Student Support Services	<p>Your Institution will provide support services, details of which will be found in your Programme Handbook.</p>
Disability and Dyslexia Service	<p>Your Institution will provide support services, details of which will be found in your Programme Handbook.</p>
Financial Support	<p>Information and advice on financial support can be found within your Institution.</p>

Student Records

The details of students on validated collaborative programmes are held on the University’s central student management system. These include your personal contact and programme details.

Completion of Studies

Graduation Ceremony	<p>Your Institution may hold its own Graduation Ceremony at which Middlesex University will be represented.</p> <p>You are also entitled to attend one of the University’s Graduation Ceremonies held at our Hendon Campus in London in June – invitations to register will be sent to you by email. More information can be found at https://unihub.mdx.ac.uk/student-life/graduation or by contacting the Award Certificate and Graduation Team on + 44 (0) 20 8411 6770.</p>
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Certification	<p>A full diploma supplement of the modules studied and grades and credits gained will be sent to you by your Institution.</p> <p>Your Qualification Certificate will subsequently be sent to you by your Institution</p>
Alumni Services	<p>You are entitled to access the University's Alumni Association's services. More information can be found at http://www.mdx.ac.uk/about-us/alumni</p>

Student Benefits	
Student Union Membership	<p>You can apply to become a member of your Institution's Students' Union as appropriate, however you will not be entitled to join Middlesex University Students' Union (MDXSU).</p>
TOTUM Card (TOTUM, the new name for the NUS extra card)	<p>You can apply for a TOTUM card which is the ultimate must have student card. It features many exclusive student discounts. You can apply for this card online at https://www.totum.com</p> <p>Further information on the ISIC can be found www.ISIC.org.</p> <p>To apply for the Totum card, first go online to https://cards.totum.com/join/sign-in</p> <p>Specific details regarding the application process are as follows:</p> <ol style="list-style-type: none"> 1. After clicking apply, select place of study as Middlesex University Students' Union from the drop down menu. 2. Click on verify by student email address 3. Enter your Institution verification email address, a confirmation address will be sent to your Institution, or if you have an email address with your Institution please use this email as a verification email. 4. Once the verification email is received, complete the application process selecting delivery to your home address or other UK address you wish the card to be sent to. 5. You will be sent an email from NUS when your card has been despatched to you.
TFL 18+ Student Oyster Photo card	<p>The 18+ Student Oyster Photo card discount scheme exists for all college/university students based within London who meet TFL criteria and who are studying at an institution that is registered with TFL for the scheme. Visit https://tfl.gov.uk/fares-and-payments/adult-discounts-and-concessions/18-student for more information, but please do not apply through Middlesex University as your application will be rejected</p>

Key Contacts	
Link Tutors	<p>Each University collaborative programme is overseen by at least two Link Tutors (normally one each from your Institution and the University). These Link Tutors work to ensure the smooth running</p>

	of the programme and the communication between our institutions, and will be able to answer many of your questions.
International Recruitment and Academic Partnerships	The staff within this team at the University will be able to help you with any questions of a collaborative nature which cannot be resolved by the staff within your institution or the University Link Tutor. Please contact the Partnerships Operations Team on PartnerOps@mdx.ac.uk